

hospitality management

GENERAL COURSE INFORMATION

The introduction and intermediate certificate programs are designed to prepare students for entry-level positions in various hotel and restaurant business environments. The students will receive training in fundamental computer skills and hotel and restaurant practices, giving them an understanding of the varied responsibilities and skills necessary for employment in entry-level hotel and restaurant support positions. This program is taught in partnership with Coconino Community College.

LOCATION

Flagstaff

LENGTH OF PROGRAM

Four Semesters

SUGGESTED HIGH SCHOOL COURSES

Culinary Arts I, II, and III, Computer Information Systems, Business & Accounting

GRADE LEVEL REQUIREMENT

Sophomores | Juniors | Seniors

CLASS SCHEDULE

Week day afternoons/evenings, per CCC class schedule

CREDITS

24 Community College credits

COURSE OFFERINGS*

HRM 100 - Introduction to Hospitality
HRM 210 - Guest Service Management
HRM 270 - Hospitality Information Tech
HRM 220 - Property Management
CIS 120 - Intro to Computer Information Systems
ACC 108 - Practical Accounting Procedures
ACC 255 - Principles of Financial Accounting
BUS 206 - Principles of Management

*Courses are subject to availability and the community college scheduling.

PLACEMENT REQUIREMENT

Please refer to CCC Placement Grid at: <https://www.coconino.edu/course-placement>

CERTIFICATIONS

Food Handling License, CCC Introduction and Intermediate Hotel and Restaurant Services Certificate

CAREER OPPORTUNITIES (snapshot)

Hotel Manager | Chef | Business Manager | Tourism Agent



Annual Public Notification of Nondiscrimination - CAVIAT does not discriminate on the basis of race, color, national origin, gender, age, or disability in admission to its programs, services, or activities, in access to them, in treatment of individuals, or in any aspect of their operations. CAVIAT Career and Technical Education department does not discriminate in enrollment or access to any of the programs available in all the member districts. CAVIAT also does not discriminate in its hiring or employment practices.