



**CAVIAT Central Campus-Flagstaff  
Substitute Teacher**

**Salary: \$20/hour (No Benefits)**

**Location: CAVIAT Central Campus, Flagstaff, AZ**

**First Screening: Open Until Filled**

**Terms of Employment: hours vary based on scheduling, instructional days (Mon-Friday)**

**In order to substitute teach with the CAVIAT Joint Technical Education District, applicants are required to abide by the following:**

**Must be certified to substitute teach in Arizona (either a regular teaching certificate or a substitute certificate). A substitute certificate can be obtained if you have a Bachelor's degree in any area.**

**In addition to the above, the following items must be submitted to begin the application process:**

**-Completed application (<http://www.caviat.org/media/pdf/Jobs/CAVIATJobApplication.pdf>)**

**-Valid Arizona IVP Fingerprint Clearance Card**

**-Proof of immunity to rubeola (measles) and rubella (German measles), or MMR Immunization Verification (required if born after January 1, 1957)**

**Once the above is submitted and reviewed, you will be scheduled to meet with HR and additional documents/information will be required in order to complete the hiring process. (i.e. social security card, driver's license, or valid U.S. passport, etc.).**

**Submit the documentation to:**

**CAVIAT Central Campus-Flagstaff  
PO Box 2188, Flagstaff, AZ 860032188  
Phone: 928.864-8379  
Fax: 928.645.2773  
Email: [bneilson@caviat.org](mailto:bneilson@caviat.org)**

**Application Process: Submit your application and a copy of all current certificate(s) documents(s) applicable to the position via mail, email, or fax to the CAVIAT Superintendent Brent Neilson**

**The CAVIAT JTED is committed to a policy of nondiscrimination in relation to race, color, religion, gender, age, national origin, language of origin, disability, sexual orientation, gender identity or expression, or marital status. Unless expressly superseded by controlling federal or state statutes, regulations or court decisions, this policy will prevail in all matters concerning staff members, students, the public, educational programs and services and individuals with whom the Governing Board does business.**